

**Minutes of the Oak Hill Elementary PTA
Regular Executive Board Meeting
Held Thursday, October 2, 2008**

Call to Order –Sunny Kenkare, President, called the meeting to order at 12:41 p.m. in Portable G.

Quorum - A quorum was established. Those in attendance were: Board Members Sunny Kenkare, Deena Perkins, Katy Bourgeois, DeeDee Eastwood, Valarie Spake, Jill Ivie, Wendy Primeaux, Summer Youngblood, Ileana Abounader, Molly Austin, Sara Spears, Margaret Seils, Karen Mauldin, Heather Sendera, Tracy Rimmert, Robin Levatino, Patty Geisinger, and Geeta Suggs; and, Principal Terry Whistler.

Approval of Minutes – The September 4, 2008, regular executive board meeting minutes were reviewed and approved as written.

Comments from the President – Sunny Kenkare welcomed all and moved the meeting forward.

Comments from the Principal – Principal Whistler stated there were 951 students. The Pre-K and Kindergarten classes were reading for the record the book “Corduroy” in an attempt to break a Guinness Book of World Records. Whistler discussed Proposition 1, which is up for vote at November’s election. A YES vote would give teachers and educators a 3% pay raise, a NO vote would mean no raises for teachers and educators.

Treasurer’s Report – DeeDee Eastwood presented the Budget v. Actual statement for the period July 1-October 2, 2008, which included the amendments approved at the general meeting held in September.

Eastwood reported the beginning balance as of September 4, 2008, in the amount of \$37,135.15, and the ending balance as of October 1, 2008, in the amount of \$24,139.82. Included in the financial reports were the Profit & Loss statements for the periods September 4-October 1, 2008, and July 1-October 1, 2008, and the Register for the period September 4-September 30, 2008.

The category entitled “Boosters” should be changed to reflect “Sponsorship.”

Donations in the amount of \$75 or more should receive a receipt from the PTA committee receiving the donation.

Old Business: PTA Website – Geeta Suggs reported that there are 524 unique emails, which represents approximately 54% of the student body. The email addresses for 14 classes have yet to be received and entered. Due to limitations with the present free PTA website domain, Suggs proposed getting another domain name (www.ohepta.org) and purchasing an annual service to host the PTA website. The cost is \$350.11. The Board was in agreement that the expense would fall under the line item of PTA Administration Expense, which has a budget amount of \$400, and that Suggs should go forward in securing the new domain name and host for the OHEPTA website. Katy Bourgeois noted the need for a subcommittee to address issues of the elimination of paper handouts/notices and any effects it would have on the student body and their parents.

Comments from the Secretary – Valarie Spake reported that after reviewing the Bylaws as amended in July 2005 that more amendments were needed to address quorum issues (by categorizing the standing committees) and to correct typographical errors and conflicting language contained within the Bylaws. Spake asked for others to serve on a review committee of the Bylaws.

Committee Reports:

ACPTA – Tracy Rimmert also noted that the box on the voting ballot Proposition 1 must be checked separately. Rimmert commented there has been a freeze on salaries since 2006. Rimmert reported there were volunteer opportunities with regard to Partners in Education and to see her for additional information.

Enrichment – Sunny Kenkare reported Paul Cumings would hold the Scientific Methods presentation meeting for parents on October 16 in the OHE Cafeteria. The Board was in agreement that presentation boards should be sold at the meeting as in years past. Last year approximately 80 boards were given to students in need. Kenkare stated that 5th Grade teachers were not requiring students to participate in this year’s Science Fair, although the 4th grade teachers are requiring their student’s participation.

Gift Wrap – Sara Spears reported that sales were slow at this point but this was typical. Kristie Peterman will send out a reminder concerning the fundraiser. Spears reported there have been some issues using the new easy order system, but for the most part it is successful. Of 17 orders received, 10 were input

using the EZ system, and 7 were input by committee members. Gift wrap can be ordered year round, one will just have to pay shipping and tax.

Historian –Jill Ivie reported she is working on making the scrapbook available as events are happening. Ivie requested more notice of upcoming events (*i.e.* field trips, reading for the record, etc.) be placed on the school calendar and also that all news articles be forwarded to her.

Membership – As of Tuesday, September 30 there were 316 OHE PTA members. Ms. Dillon’s class would be recognized with a party and a \$25 gift card for having 100% participation in the membership drive.

Projects & Goals – Robin Levatino reported that the committee had meet with Principal Whistler and several teachers concerning tying in PTA goals with school goals. Whistler is in the process of creating a scenario of what the needs were for reading, math and science.

Sponsorship – Katy Bourgeois reported that \$3,145 had been received. Mary Kay Becher was the Sky High Club member at \$1,000. Bourgeois requested that Becher’s name be placed on the marquee and that the current banner be removed from the school’s front entrance. Bourgeois noted that the sponsorship list would be updated once a month.

Teacher Appreciation – Patty Geisinger reported that approximately \$149 was made on the Ice Cream Social and that the committee was preparing a written report listing “hiccups” from the event. Geisinger also reported that the next Teacher Appreciation event would occur on Monday, October 13 (Parent/Teacher Conferences). A fall luncheon with the theme “Fiesta” will be hosted in the teacher’s lounge.

Molly Austin reported that the committee would like to brighten the teacher’s bath and lounge areas, and the need for the workroom to be cleaned up.

T-Shirts – Valarie Spake reported that T-Shirts order forms would go home as early as Friday (October 3) and the sale would conclude October 24. This year royal blue t-shirts and black full-zip sweatshirt jackets would be offered. Anticipated delivery is the week of November 10, but definitely before the Thanksgiving holiday. They are using Austin Screen Printing once again.

Adjournment – The meeting adjourned at 1:51 p.m.

Minutes recorded by Valarie Spake, Secretary.