



SAMPLE LETTER

Valentine Celebration

**Mrs. Faulkner's Valentine's Day Party
will take place on
Thursday, February 12th
1:45-2:40pm**



We will be having ice cream sundaes and would really appreciate your help in contributing some of the items needed for the party. If each family will send in one item to share, the children will have a wide variety of toppings for their sundaes. Please send in the **checked item** by **Tuesday, February 10th**. If you are not able to bring in your item, please let Cathy know as Jodi will be out of town.

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|--|---------------------------------------|
| _____ 1/2 gallon of vanilla ice cream* | _____ heathbar, reeses, jr. mints) |
| _____ Chocolate fudge topping | _____ Chopped nuts |
| _____ Carmel topping | _____ Crushed oreos |
| _____ Sliced strawberries (1 lb)* | _____ Bowls (in Valentine theme) |
| _____ Bananas* | _____ Napkins (in Valentine theme) |
| _____ Maraschino cherries | _____ Spoons |
| _____ Whipped cream | _____ Bottled water, ice, ice chest * |
| _____ Sprinkles | |
| _____ Mini M&Ms | |
| _____ Crushed candy (butterfinger, | |

*** Please bring these items in right before the party if possible.**

Since this party is just for the kids, we will only need 4-5 parent volunteers to help serve the sundaes and help the kids read their valentines. Please let Cathy know if you would like to volunteer. Thank you so much for your help!

Cathy Cox

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