

**Minutes of the  
Oak Hill Elementary PTA  
Regular Executive Board Meeting  
Wednesday, December 3, 2008**

**Call to Order** - At 1:42 p.m. in Portable Building G, Sunny Kenkare, President, called the meeting to order.

**Quorum** - A quorum was not established. Those in attendance were: Board Members Sunny Kenkare, Deena Perkins, DeeDee Eastwood, Valarie Spake, Ily Abounader, Brandi Kinkade, Glenda McCulloch, Tracy Remmert, Geeta Suggs and Katy Bourgeois; and, Principal Terry Whistler.

**Approval of Minutes** – The November 6, 2008, executive board meeting minutes were reviewed and approved as written.

**Comments from the President** – Sunny Kenkare reported that the Projects & Goals committee, in working in conjunction with Principal Whistler and OHE teachers, reached the following decision for the expenditure of P&G funds: \$17,000 for training PK-5<sup>th</sup> grade teachers in Project Read and for classroom materials; \$4,410 for professional learning community time (PLC) – this allows the teachers to meet as a grade level team while covering the costs for substitutes; and \$1,100 for the 5<sup>th</sup> grade science teachers training in San Antonio scheduled for December 10, 2008.

**Comments from the Principal** – Principal Whistler stated that the Oak Hill Elementary Choir would be performing November 8 and 9 at the Driskill Hotel; there will be a Safe Place Assembly held on December 12<sup>th</sup>, benchmark testing was going on to measure the students' progress since the beginning of the year. The next few weeks will be busy and hectic.

**Treasurer's Report**- DeeDee Eastwood reported the beginning balance of \$41,873.64 – the balance is high because the P&G money has been earmarked but not yet spent. The PTA has received several checks that have been returned as NSF and as a result has been hit with approximately \$120 in bank fees.

Eastwood stated that at the upcoming General Meeting scheduled for December 11, 2008, she will request the budget be amended to allow for the increase of the additional copier expense of \$396 and the increase to cover the Gift Wrap expenses. Eastwood also reported that T-Shirts came in under budget by \$982.

**New Business:** A nominating committee of at least five members is needed. The committee members are needed before the General Meeting scheduled for December 11<sup>th</sup>.

**Committee Reports:**

**T-Shirts** – Valarie Spake reported that 207 t-shirts and 206 jackets have been sold. There are still a few extras available for sale.

**Website** – Geeta Suggs reported that feedback from those people receiving an electronic newsletter did not also want to receive a paper copy. Discussion ensued concerning how best to handle electronic communications v. paper. Ily Abounader volunteered to take on this task. Suggs reminded those presents that the PTA could earn considerable money by using Good Search and Good Shop.

**Adjournment** – The meeting adjourned at 2:13 p.m.

Minutes recorded by Valarie Spake, Secretary.