

Oak Hill PTA Volunteer Interest Form 2009-2010

Your name: _____

Phone: _____ Cell: _____

Email: _____

Children's Name(s): _____

Children's Teacher(s) & Grade Levels: _____

Oak Hill PTA depends upon the active involvement and support of parents. Volunteer your time in any of the areas listed below. Many of these committees require just a little time, for a short period of the school year. Working together, we can make this a great school year! You will be contacted by the Volunteer Coordinator to welcome you and to inform you of what volunteer opportunities you have signed up for. Please complete this form and return it to your child's teacher or mail to: Oak Hill Elementary, Attention: PTA Volunteer Coordinator, 6101 Patton Ranch Road, Austin, Texas 78735.

_____ **General PTA Volunteers:** (*Jodi Picardat- Volunteer Coordinator*)
Volunteer opportunities may arise in the future or requests from committees needing additional support. This list is also a great opportunity for those unsure of their availability to commit.

_____ **Publicity:** (*Chair position open*) This committee is responsible for publicizing various school events, student or teacher awards and other noteworthy happening, typically in the form of written articles for the PTA Newsletter/website.

_____ **Bulletin Boards:** (*Geeta Suggs- Chair*) This committee helps to maintain PTA bulletin boards and school marquee with timely information.

_____ **Reading Rangers:** (*Tawnya Savoy- Chair*) Volunteer weekly to tutor students identified by teachers as needing one-on-one tutoring in reading. Training will be provided.

_____ **Partners in Reading:** (*DeeDee Eastwood & Hannah Neill- Chair*)
Need English speaking & bilingual community volunteers to spend 45 minutes per week (exact time of day TBD) in the classroom working with a small group of kids in second grade. Training will be provided.

_____ **Spring Carnival:** (*Heather Sendera-Chair*) This committee helps coordinate the Spring Carnival. Volunteers will also receive support from Room Parents and other parents from ALL classes in every grade.

Silent Auction: (*Linnett DeCarli- Chair*) Volunteers will solicit businesses and individuals to donate goods and services to be auctioned at the Silent Auction held in conjunction with the Spring Carnival.

Sponsorship/Boosters: (*Heather Sendera & Liddy Zierer- Chair*) This committee promotes PTA sponsorship in which donations are given by Oak Hill families and surrounding businesses to support our school/PTA.

Student Picture Days: (*Jodi Picardat- Volunteer Coordinator*) Volunteers work individual and/or class pictures days to aid in moving children through the line with smooth, quick transition.

Vision & Hearing Screening: (*Jodi Picardat- Volunteer Coordinator*) Volunteers escort classes or individual children to the Vision & Hearing screening station workers and then back to their classrooms.

Book Fair: (*Jodi Picardat- Volunteer Coordinator*) Volunteers work the Book Fair held in the library in the Fall and Spring. Activities include set-up, clean-up and check-out during the Book Fair.

Fun Field Days: (*Brandi Kinkade-Chair*) This committee provides volunteers during the annual Fun Field Days by assisting with refreshments and other activities.

CATCH: (*Jodi Picardat- Volunteer Coordinator*) Volunteers help with CATCH (Coordinated Approach to Child's Health) activities. These are typically PE related events.

Spanish Translation: (*Chair position open*) Volunteers translate (into Spanish) the PTA newsletter/calendar and various PTA communications throughout the year.

Teacher Appreciation: (*Molly Austin- Chair; Lisa Moe & Glenda McCulloch*) Volunteers provide meals/snacks for faculty meetings; luncheons; and other teacher appreciation events.

Wednesday Workshop: (*Brandi Kinkade- Chair*) Volunteers assist with jobs requested by teachers such as copying, laminating, making die-cut letters & shapes. Workshop meets in the PTA workroom (main building) on Wednesday mornings.

School Supplies: (*Susan Malachowski- Chair*) This committee helps collect orders in the Spring & distributes supplies prior to the 1st day of School.

Family Fun Nights: (*Geeta Suggs-Chair*) This committee organizes evening entertainment with the goal of building a sense of community for our school.

Ice Cream Social: (*Chair position open*) Volunteers work the annual kick-off Family Night typically held within the first few weeks of school. This event is held in the school's main cafeteria. In the past, the PTA sells spoons and then people build their own ice cream sundae and enjoy visiting with fellow OHE students and families.

 Parent Programs: (*Chair position open*) This committee will organize parent programs such as principal-parent coffee and parent interest programs which may be held in conjunction with evening PTA meetings.

 Prospective Parent Open House: (*Casie Wenmohs- Chair*) This committee organizes and provides volunteers for Open House in the Spring for parents of children who will attend Oak Hill in the future.

 Historian: (*Jill Ivie- Chair*) This committee helps the Historian by photographing school events and/or classroom activities; assisting with the annual school scrapbook; or videotaping events or school presentations.

 T-Shirts: (*Heather Sendera- Chair*) Volunteers on this committee help with the Fall sale and distribution of the annual Oak Hill Elementary t-shirt and sweatshirts.

 Gift Wrap: (*Kristi Peterman-Chair*) Volunteers promote the gift wrap Fall fundraiser by helping with collection of orders and distribution of gift wrap products.

 Bag Tags: (*Chair position open*) This committee organizes a fundraiser for logo-tags used on lunch boxes and backpacks. Volunteers assist with the sale and distribution of the tags.

 Refunding: (*Karen Mauldin- Chair*) Volunteers will assist in the collection and application for company sponsored refunds of box-tops, soup labels, and printer/toner cartridges.

 Welcoming Committee: (*Casey Wenmohs- Chair*) This committee coordinates events and communications to welcome & inform new students/parents about OHE; both new school year and mid-year additions.

 Boo-Hoo Breakfast: (*Casey Wenmohs-Chair*) Greet and reassure first-time parents immediately after drop-off on the first day of school. This event will take place at the Kindergarten Annex.

 Donuts with Dudes: (*Casey Wenmohs-Chair*) Organize a program where Dads (or male role models) visit the school with their child. This program is slated to happen in the Fall.

Kindergarten Round-up: (*Casey Wenmohs- Chair*) This committee provides volunteers for Kindergarten Round-up (Kindergarten registration) program in the Spring.

Student Programs: (*Chair position open*) Plan enrichment programs such as Three-Ring Circus: cultural programs, science presentations, author visits, etc.

Science Fair: (*Chair position open*) Assist with the annual Science Fair in the Fall by providing monitors during parent showcase.

Reflections: (*Amy Sasser- Chair*) Assist with set-up of the Reflections showcase and awards ceremony in the Fall. Reflections is a national PTA program providing opportunities for students to express themselves creatively and to receive positive recognition for original works of art.

Math Pentathlon: (*Ily Abounader- Chair*) Assist with after school math games held on Tuesdays from 3:00-4:00pm. Training will be provided.

Reading Programs: (*Chair position open*) Jump in to Reading- Fall recognition event for students who complete a Summer Reading Log. Volunteers also coordinate the Drop & Swap book exchange in the Spring.

Community Partners: (*Chair position open*) Obtaining, maintaining donations through companies like CraigOs, Target, Randalls, Soup Peddler, Scooters, Chick Fil A, Walmart, etc.

Grounds: (*Luci Latimer-Chair*) This committee works to improve and enhance the school campus.

Strategic Planning: (*Casie Wenmohs-Chair*) This committee provides planning & support for the PTA on long term issues like overcrowding & boundaries.

ACPTA: (*Position open*) This representative will meet with the Austin High Vertical Team to discuss issues that affect students throughout their AISD experience. It is a great way to learn what is going on in the district and at neighboring schools. The Vertical Team plans 3-4 meetings during the year and the ACPTA will also hold general meetings throughout the year that are open to any PTA member within AISD.